



EMORY | LIBRARIES



Head, Data Services

Information Session

Join Our Information: Head of Data Services

Date: Wednesday, October 14, 2026

Time: 3:00- 4:00 PM (ET)

Details: Learn more about the Head, Data Services position, including the role, key responsibilities, and the qualifications we are seeking. Attendees will also have an opportunity to ask questions about the position and search process.

If you're interested and available to join, please register here to receive the Zoom webinar link:



[Head of Data Services Information Session](#)

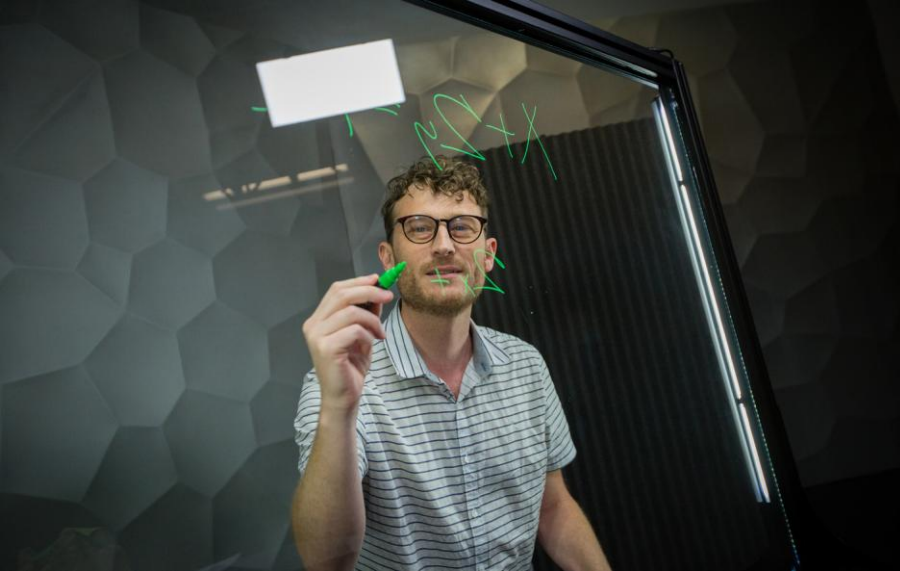
Discover Your Career at Emory University

Emory University is a leading research university that fosters excellence and attracts world-class talent to innovate today and prepare leaders for the future. We welcome candidates who can contribute to the excellence of our academic community.

Position Summary:

Reporting to the Director of Collections and Open Strategies within the Research, Engagement, and Scholarly Communications (RESC) division, the Head of Data Services provides strategic leadership and programmatic coordination for the Libraries' data-related services. This new position oversees a team of highly experienced data specialists (Data Librarian, Geospatial Data Librarian and Research Data Program Manager) while partnering with colleagues across Emory Libraries and the Emory Center for Digital Scholarship to facilitate alignment, communication, and shared priorities within a collaborative service model for data services. The position may also oversee graduate students to support data services. The Head works closely with the Director and existing data working groups and committees to ensure the library remains agile and responsive to evolving data needs across disciplines and schools. It collaborates extensively with campus partners, including the Office of Information Technology, relevant academic departments, and research offices.

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Professional Responsibilities

- Participate in professional and scholarly associations; maintain membership and accreditation; participate in meetings, conferences, and workshops; serve in appointed or elected positions.
- Maintain up-to-date professional knowledge and skills related to job responsibilities and current trends in higher education, academic libraries, and information technology.
- Adhere to guidelines in the Emory Handbook Governing the Librarian series for Faculty-Equivalent Librarians regarding appointment, renewal, and promotion.
- Participate in library and campus committees.

Salary:

Commensurate with qualifications and experience

Position Availability:

Immediately

Key Responsibilities

Essential Responsibilities & Duties

Administration and Managerial Responsibilities

- Supervise and support team members (currently, a Data Librarian, Geospatial Data Librarian, and Research Data Program Manager).
- Working with the Director of Collections and Open Strategies and data services team, advocate and coordinate recruitment, hiring, onboarding, training, and professional development activities for additional staff and graduate employees contributing to data services, assessment, and service delivery.
- Foster a shared, distributed model of data services that values existing expertise, partnering as needed with groups librarians and informationists across the Emory Libraries.
- Advocate as necessary for further staffing, space, and service delivery models based on informed needs assessment and current staff and working group input.
- Participate in current and future space management and planning discussions for data services.

Data Services

- Engage and facilitate communication between faculty, students, librarians and campus partners to understand research data workflows, service requirements, and awareness of data services.
- Promote data services and programming related to the full research data cycle across the library and campus.
- Identify emerging trends and assess user needs to develop new or enhanced services and resources related to data services.
- Partner with, build, and expand campus partnerships (e.g., IT, research offices, academic departments, university-wide committees) to support interdisciplinary data initiatives.
- Evaluate emerging technologies, including generative AI applications and advanced computational tools that may impact the Libraries' data services.

Qualifications

Required Qualifications

- A master's degree in library and information science and/or an advanced degree in a relevant discipline.
- At least five years of experience working with data
- Demonstrated experience with relationship-building skills across different teams and/or groups.
- Demonstrated project leadership experience.

Preferred Qualifications

- Direct experience with data services or related areas within an academic or research setting.
- At least one years of managerial or supervisory experience
- Experience collaborating with a wide set of stakeholders.
- Ability and enthusiasm for teaching and promoting data tools and methods to university researchers across multiple levels and disciplines via multiple modes (in-person, online, group settings, one-on-one).

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Emory is an equal opportunity employer, and qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, protected veteran status or other characteristics protected by state or federal law. Emory University does not discriminate in admissions, educational programs, or employment, including recruitment, hiring, promotions, transfers, discipline, terminations, wage and salary administration, benefits, and training. Students, faculty, and staff are assured of participation in university programs and in the use of facilities without such discrimination. Emory University complies with Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veteran's Readjustment Assistance Act, and applicable executive orders, federal and state regulations regarding nondiscrimination, equal opportunity, and affirmative action (for protected veterans and individuals with disabilities). Inquiries regarding this policy should be directed to the Emory University Department of Equity and Civil Rights Compliance, 201 Dowman Drive, Administration Building, Atlanta, GA 30322. Telephone: 404-727-9867 (V) | 404-712-2049 (TDD).

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Application Procedures

Interested candidates should review the applications requirements and apply online at Interfolio: <https://apply.interfolio.com/194739>

Applications may be submitted as Word or PDF attachments and must include:

1. A **cover letter that includes a statement of interest**, describing your qualifications and relevant experience, as well as your interest in this position and in contributing to the mission and values of Emory.
2. A **current resume or curriculum vitae (CV)** detailing your educational background and relevant professional experience.
3. **On a separate document list the names, email addresses, and telephone numbers of 3 professional references** including a current or previous supervisor.

Candidates applying by November 1, 2026, will receive priority consideration.

Review of applications will continue until the position is successfully filled.



General Information

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master's OR doctoral degree. In addition to professional competence and service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few.

For a full list of benefit programs, please go to

<http://www.hr.emory.edu/eu/benefits/>



About Emory Libraries

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL) and Georgia Library Learning Online (GALILEO).



The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other library spaces include the Science Commons, Cox Hall Computing Center, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Center Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

About Emory University

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,347 undergraduates and 7,795 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately, 37,716 and an annual operating budget of \$5.6 billion. Emory University received \$1.1 billion in sponsored research awards in FY24.



Ranked among the top 25 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia is the interdisciplinary intellectual commons for Emory University. The collections at the nine Emory Libraries include more than 5.6 million volumes, 400,970 electronic journals, over 1.6 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 190,000 cataloged titles and more than 19,000 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature and poetry, African American history and culture, political, social and cultural movements, and the University's archives.



About the Surrounding Community

Emory's Atlanta campus is centrally located in the metro-Atlanta neighborhood of Druid Hills. You'll be just a short drive away from renowned research centers, museums and music venues, global corporations, and a world of opportunity that you can only find here.

Nowhere else can you find hip-hop and history, Fortune 500s and flowering magnolias all in one place. The birthplace of Martin Luther King Jr., Atlanta is home to former US President Jimmy Carter, the CDC, Coca-Cola, and chicken and waffles, there's nowhere quite like Atlanta. Here, you'll make personal discoveries and professional connections to last a lifetime.

Atlanta is an international hub for health care, business, arts, and culture. From the Centers for Disease Control and Prevention to the High Museum of Art, the city is brimming with world-renowned institutions where you can make your mark.

Whether your passion is public service, health care, activism, or the arts, you can grow it in Atlanta. Emory partners with institutions around Atlanta and is home to numerous centers, so that you can make connections and discover a career path that fulfills you.

[Learn more about Centers, Institutes, and Partners.](#)



About Emory's Benefits

- Emory provides financial incentives for your participation in healthy activities. Healthy Rewards and Incentives:
www.hr.emory.edu/eu/rewards/healthy-incentives/index.html
- Paid Parental Leave – Emory University provides paid parental leave to eligible staff employees who experience the birth or adoption of a child, up to 6 weeks.
- Emory offers 11 holidays per year.
- Three (3) Winter Recess Days (falls between Christmas and New Year's) – paid leave.
- Emory supports a variety of flexible work arrangements to increase the agility of our workforce, and to improve work-life effectiveness.
- Emory offers Tuition Reimbursement
www.hr.emory.edu/eu/benefits/faculty-staff/tuition-reimbursement/index.html
- Courtesy Scholarship available to eligible Emory employees and their family members <https://www.hr.emory.edu/eu/benefits/faculty-staff/courtesy-scholarship/index.html>
- Emory offers 403(b) retirement programs with Fidelity Investments and TIAA-CREF.

