

# Emory University Libraries

## Request for New Student Assistant



Student Job Details		
Team and/or Unit:	<b>RES</b>	
Position Title:	Beck Grant Graduate Student Assistant	
Classification Level: 6	Hourly Rate: \$16.25	Available openings: 2
Hours per week: 10-20		
Specific time periods required:		
Work Schedule: Flexible, Mon-Fri, 9AM-4PM		
<b>Responsibilities/Duties:</b>		
<p>Emory Libraries received a grant to develop a series of instructional modules for undergraduate students to help them develop and utilize their research and data literacy skills. Our proposed instructional modules would include high-quality instructional videos, web content, assessments, and a credentialing system (such as a digital badge or other micro-credential) that would allow students to highlight and demonstrate their research and data literacy skills. As a beginning area of focus, we would like to create data literacy instructional modules since that is an increased area of focus across campus.</p> <p>Work Performed:</p> <ul style="list-style-type: none"> <li>• Help create a visual representation of the video tutorial sequences, breaking down areas that require viewer assessment</li> <li>• Help produce use e-learning video with assessment components that can be added to Canvas.</li> <li>• Use image and sound to convey information, such as screencast/voice-over videos that record learning steps.</li> <li>• Help develop and implement a communication and outreach plan to get video tutorial into Canvas courses.</li> <li>• Other duties as assigned</li> </ul>		
<b>Requirements:</b>		
<ul style="list-style-type: none"> <li>• Experience creating and using online instructional materials, including videos.</li> <li>• Some knowledge of data literacy skills</li> <li>• Excellent oral and written communication skills.</li> <li>• Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse faculty, staff, and student population</li> </ul>		
Interviewer's Name:	Chris Pollette	
Contact Email:	<b>LIB-studentjobs@emory.edu</b>	
Form Submitted by: Chris Pollette		Date: Jan. 25, 2023