



Professional Position Posting

Clinical Informationist for Graduate Medical Education

Department: Woodruff Health Sciences Center Library

Salary: Minimum starting salary \$55,000 - \$65,000; commensurate with qualifications, experience, and rank.

Position Availability: Immediately

Interested candidates should review the applications requirements and apply online at <http://apply.interfolio.com/129750>

Position Summary

The Clinical Informationist works with a user-oriented, embedded team of Clinical Informationists to develop and deliver innovative clinical services, and collections to School of Medicine faculty, graduate medical trainees, and medical students, attending physicians and staff. The individual supports branch libraries in teaching hospitals.

The Clinical Informationist provides a range of services within the Woodruff Health Sciences Center (WHSC) Library's clinical informationist model, including developing services to support graduate medical education activities, providing real-time reference in locating information, and consulting on clinical research projects, such as collection management, instruction, and assessment.

The incumbent also participates in the work of the Informationists unit in the Woodruff Health Sciences Center Library, including responding to information requests, participating in collection development activities, and collaborating on instruction and other activities to support the services of the Informationists to the health sciences faculty, staff, and students at Emory University.

Essential Responsibilities & Duties

A. Administrative and Operational

1. In consultation with WHSC Library, participates in strategic planning to ensure that CI services support the established missions and initiatives of the School of Medicine with efficiency and innovation.
2. Takes part in team creation and revision of policies and procedures for branch libraries in teaching hospitals, and ensures they are operational and maintained; coordinates with appropriate departments at branch locations to ensure maintenance of facility and equipment.
3. Attends Clinical Informationist Services meetings (mandatory), Informationist meetings (mandatory), and staff meetings (mandatory).

B. Informatics, Consultation, and Research Assistance

1. Consults and collaborates with physicians, residents, and medical students on research, quality improvement projects, and instruction
2. Partners with graduate medical education staff to develop information resources, digital tools, and services to facilitate on-demand use of information in clinical and educational activities
3. Provides research, reference, and library technology assistance to Emory University students, faculty, and staff.
4. Takes part in assessing the impact of services; supports existing service model and provides input for new services or improvements

C. Collection Development & Management

1. Provides recommendations for resources that support the medical education and patient care and research requirements, in accord with current Collection Development policies
2. Reviews and selects materials from approval plan vendors for WHSCL collections.

D. Education & Outreach

1. Develops and provides School of Medicine faculty and postgraduate medical trainees with specialized instruction on library resources and the literature of the health sciences/biomedical fields through classes, training sessions, and library instruction aids, including web-based guides.
2. Coordinates with WHSCL staff to develop and deliver in-person and online instruction to increase students and faculty's self-sufficiency and confidence in their information-seeking.
3. Communicates regularly with primary constituency through email, newsletters, and other channels.
4. Conducts tours and orientation sessions for residents, faculty, and staff.
5. Collaborates with informationists to contribute content for the library website and clinical blogs that supports access and increases awareness of library resources and services.

E. Professional Development

1. Cultivates subject and interdisciplinary expertise for the purpose of providing knowledgeable consultations and reference assistance through one or more of the following activities: participation at departmental seminars and education, attending professional meetings or conferences in the discipline, or enrollment in graduate degree program.
2. Keeps abreast of new technologies and trends and how they may apply to the disciplinary field by attending and/or participating in conferences, workshops, and webinars.

F. Campus Contributions & Professional/Scholarly Association Involvement & Activity

1. Participates in library committees related to primary job assignment as appropriate.
2. Represents the library on campus committees related to primary job assignment OR at the request of the supervisor.
3. Serves on professional and scholarly association committees or work groups at the local, state, regional, national, and international level as appropriate to position and area of expertise.
4. Presents on work-related topics and research at professional and scholarly conferences, symposia, workshops, or in scholarly publications.

G. Professional Responsibilities

1. Participates in appropriate professional and scholarly associations and organizations including maintaining membership and/or accreditation; attending meetings, conferences, workshops; and serving in appointed or elected positions.
2. Maintains up-to-date professional knowledge and skills in areas related to primary job assignment as well as maintains general knowledge of current trends in higher education, academic libraries, and information and educational technology.

3. Provides reference assistance to Emory students and faculty, visiting scholars, and the public as needed and assigned.
4. Adheres to guidelines outlined in the *Handbook Governing the Librarian series for Faculty-Equivalent Librarians* to ensure appointment, appointment renewal and promotion-in-rank
5. Participates in library and campus committees as appropriate for service purposes.

Required Qualifications

- ALA-accredited master's degree in Library and Information Science or equivalent education and experience (subject expertise combined with appropriate teaching experience and/or library experience).
- Minimum 3-5 years of experience working in a clinical or hospital environment.
- Ability to build and sustain effective interpersonal relationships with library staff, faculty and students, administrators, etc., at all locations.
- Evidence of analytical, organizational, communication, project, and time management skills and demonstrated ability to set priorities, meet deadlines, and complete tasks and projects on time and within budget and in accordance with task/project parameters.
- Demonstrated proficiency and capabilities with computers and software, online resources, and library-relevant information technology applications. Working knowledge of standard office applications such as Microsoft 365 and other productivity software.
- Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse faculty and student population.
- Capacity to thrive in an evolving, future-oriented environment of a major research institution and to respond and adapt to changing user needs and priorities; demonstrates flexibility and willingness to work at various sites
- Demonstrated knowledge of current trends and issues in academic libraries, higher education, and relevant subject disciplines.

Preferred Qualifications

- Familiarity with clinical research and ability to instruct in use of evidence-based practice resources
- Experience working with faculty on clinical, research, and educational activities, such as participating in case conferences, conducting systematic reviews, and designing and teaching modules or courses.
- Evidence of participation and involvement in local, state, regional, national, or international professional or scholarly associations.
- Experience with any of following applications/software: LibApps, WordPress, Endnote, and Covidence

WHSC Library is committed to developing new talent and will provide training and mentorship to those beginning a career in clinical librarianship.

Application Procedures

Interested candidates should review the applications requirements and apply online at <http://apply.interfolio.com/129750>

Applications may be submitted as Word or PDF attachments and must include related materials:

- 1) Current resume/vita detailing education and relevant experience;
- 2) Cover letter of application describing qualifications and experience; and
- 3) Diversity, equity, inclusion, and accessibility (DEIA) are a central focus of our work at Emory Libraries and across our campus, and the incumbent for this position will need to communicate how working

toward health equity impacts health disparities/DEIA issues. Please write a statement of no more than 400 words addressing this topic and describe how your DEIA values serve as a foundation for this work.

- 4) On a separate document list the names and relationships, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.

Review of applications will begin the week of September 11, 2023 Review of applications will continue until position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks applications and nominations from women, minorities, people with disabilities and veterans.

General Information

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master's OR doctoral degree. In addition to professional competence and service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to <http://www.hr.emory.edu/eu/benefits/>.

Description of Institution and Library

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South's leading health care systems. Emory's beautiful, leafy main campus is located in Atlanta's historic Druid Hills suburb and is home to 8,079 undergraduates and 7,372 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately 37,716 and an annual operating budget of \$45.6 billion. Emory University received \$831 million in research funding in 2020.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia are an intellectual commons for Emory University. Comprised of 10 libraries, Emory's collections include more than 5.6 million volumes, 400,970 electronic journals, over 1.6 million electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to over 190,000 cataloged titles and more than 19,000 linear feet of manuscript material. Rose Library's collections span more than 800 years of history, with particular depth in modern literature, African-American history and culture, and the history of Georgia and the South.

Emory Libraries staff, including student workers, number approximately 350 with an overall library budget of approximately \$42 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council

on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL), Georgia Library Learning Online (GALILEO), and the GETSM Consortium (a consortium of the University of Georgia, Emory, Georgia Tech, Georgia State University, and Georgia Regents University).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other campus libraries, include the Science Commons, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

Diversity Statement:

Emory Libraries recognize diversity, equity, and inclusion as core values integral to achieving our mission to enrich the quality of life and advance intellectual discovery by connecting people of diverse backgrounds and experiences. We champion an inclusive work environment through competency training, reassurance of personal growth, restorative communication practices, and diverse recruitment and retention. We offer exhibits, collections, programming, and research assistance that speaks to the rich needs and identities of patrons from the Emory community and beyond. We encompass opportunities that strengthen these values. We invite you to bring your true self to the library and feel welcomed when you arrive.

Emory University is an Equal Opportunity/Affirmative Action/Disability/Veteran Employer.